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Annapolis Conservancy Board

September 12, 2013

The Annapolis Conservancy Board (ACB) of the City of Annapolis held its regular meeting on September 12, 2013, at the Roger "Pip" Moyer Recreation Center. **Chair** Jennings called the meeting to order at 5:33pm.

Present: **Chair** Jennings, Clift, Lippert, Chapman

Absent: Baldwin, Fogle

Staff: Savidge-Board Liaison

Journal of Proceedings:

II. APPROVAL OF MINUTES

July 11, 2013 Meeting Minutes

Ms. Clift moved approval of the July 11, 2013 meeting minutes as amended. **Chair** Jennings seconded the motion. The motion passed unanimously in a vote of 4-0.

III. OLD BUSINESS

A. 2013 Easement Inspections

Mr. Savidge inspected the Annapolis Ridge easement located near Best Buy. He also inspected the Regatta Bay I and II easements and noted that all three of these properties are City properties according to signs on the property but agreed to research it further. He noted that the only issue with the Regatta Bay easement was the invasives species near the house but otherwise the forest is healthy. He also visited Village Greens and observed invasives climbing the trees so will be revisiting the issue with the landowner's maintenance crew. He stopped by Riders Glen and recommend that the ACB abandon this easement as it is a strip easement. **Chair** Jennings noted that once the ACB receives a list of the easements from the City it can identify the strip easements on the list. She agreed to visit the Dutch Glen easement.

B. Legal Issues

The ACB requested periodic updates from Mr. Savidge and the City Attorney on the following projects to which he agreed to provide.

1. Pedestrian/Bike Access at Post Haste

Mr. Savidge contacted the primary owner of Post Haste and was notified that the agreement was obtained in 2009 but was delayed due to the need to acquire signatures from the surrounding property owners. The homeowner asked Mr. Savidge to check with the Law Office to ensure that the 2009 agreement is still valid after which time the owner agreed to obtain the notarized signatures.

2. Memorandum of Understanding with County regarding Open Space Money

Mr. Savidge located an email dated for 2006 from State of Maryland to LeeAnn Plumer, former Director of Recreation and Parks stating the amount that the City was suppose to receive as \$1.1M or 7%. Ms. Plumer forwarded the information to the County for confirmation who in turn agreed that the numbers were accurate. The County agreed to forward the inquiry to their Finance Office to for

comparison purposes in determining the amount that the City had previously received. He will work to schedule a meeting between the entities.

3. MET Cooperative Agreement

Mr. Savidge reported that the MET Cooperative Agreement has been finalized but is being sent to the Office of Law for review. He spoke with the City Attorney regarding a signing ceremony that the ACB briefly discussed at the July meeting. There was discussion regarding a signing ceremony for the Cooperative Agreement at the November meeting. Mr. Savidge will discuss this with the Mayor, Ms. Broadbent and Mr. Biba, and organize the coordination of the signing ceremony.

4. Schubert Property

Mr. Savidge reported that the map labels this property as a conservation easement so not sure what portion of the property will be turned over. Chair Jennings commented that the property is to be given to the City as fee simple and that the Board already knew that is an easement.

V. REGULAR BUSINESS BEFORE THE BOARD

A. Review of Minutes of Other Environmental Boards

The meeting minutes were provided via email.

B. City Legislative Update

Mr. Savidge noted that there was no legislation that impacts the Board because the Council did not meet in August. **Chair** Jennings asked that Mr. Savidge continue to monitor the Forest Conservation Act discussions.

VI. NEW BUSINESS

A. Board Enhancements and Targets

Chair Jennings suggested that members review the suggested goals and enhancements that Mr. Savidge sent out and come to the November meeting with their top five priorities for discussion. Mr. Savidge agreed to resend the goals.

B. Vice Chair Nomination

Chair Jennings asked for nominations for the Vice Chair position and members agreed to consider. **Chair** Jennings also asked members to send any suggested nominations to her via email for Wards 1, 3, 4, and 6. Mr. Lippert suggested that the **Chair** contact the Alderman of those Wards for names to fill vacancies.

VII. ADJOURNMENT

With there being no further business, **Chair** Jennings moved to adjourn the meeting at 6:54pm. Mr. Chapman seconded the motion. The motion passed unanimously in a vote 4-0.

The next meeting is scheduled for November 14, 2013 at 5:30pm at Pip Moyer Recreation Center.

Tami Hook, Recorder